

U.S. Department of Labor

Mine Safety and Health Administration

MSHA's Small Mine Office—Serving the small mines in America



Week 23

Location: _____ Supervisor: _____
Date: _____ Time: _____ Duration: _____

1) Report Unsafe Conditions

- ☐ Report unsafe conditions to your supervisor and advise your co-workers of the them
- ☐ Mark, light, flag, rope-off, or barricade all unsafe areas or equipment
- ☐ Immediately communicate unsafe conditions to all co-workers
- ☐ Open communications is key to safety
- ☐ Ask employees if there are any unreported unsafe conditions in the work area

2) Belt Conveyors

- ☐ Does the pre-start alarm work?
- ☐ Are all guards in place?
- ☐ Are all emergency stop cords, if required, operating properly?
- ☐ Be cautious of ALL pulleys and idlers
- ☐ Check and inspect operation of speed switch units
- ☐ Only cross over or under a moving conveyor at a crossing constructed for that purpose

3) Welding

- ☐ Avoid electrocution when welding by using proper personal protective equipment
- ☐ Wear rubber soled shoes and insulate yourself from the work piece and ground
- ☐ Wear dry insulated gloves, apron, shield and safety glasses?
- ☐ Avoid electric welding in damp, wet conditions
- ☐ Heavy perspiration will increase your chance of electrocution
- ☐ Do not wrap welding cable around your body
- ☐ Maintain equipment, don't use damaged, undersized, or improperly spliced cables
- ☐ Is all flammable material cleared from the welding area? Do you need a fire watch?
- ☐ Are welding curtains being used in a crowded work area?
- ☐ Is there proper ventilation? Welding must be done in a well ventilated area.

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments: