

# U.S. Department of Labor

Mine Safety and Health Administration

MSHA's Small Mine Office—Serving the small mines in America



## Week 27

Location: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Duration: \_\_\_\_\_

### 1) Personal Conduct

- ☐ “Horseplay” is not permitted on the job
- ☐ Walk, do not run, on the job
- ☐ Firearms are not permitted on the work site
- ☐ Let your supervisor know when you are not 100% - sick, on prescriptions, or over the counter medications

### 2) Operating Service Pickup Trucks

- ☐ Drive defensively and never drive directly behind large equipment without the operator's knowledge – Make eye contact with the operator
- ☐ Always alert large haulage vehicles of your presence in the area
- ☐ Do not drive under crane booms or suspended loads
- ☐ Never leave a vehicle running and unattended

### 3) Fire Prevention and Control

- ☐ NO SMOKING signs shall be strictly obeyed
- ☐ Gasoline will not be used as a cleaning agent
- ☐ All fire fighting equipment shall be conspicuously located
- ☐ Keep equipment clean, clean up all trash, and any oil spills immediately

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments: