

U.S. Department of Labor

Mine Safety and Health Administration

MSHA's Small Mine Office—Serving the small mines in America



Week 42

Location: _____ Supervisor: _____
Date: _____ Time: _____ Duration: _____

1) Mobile Equipment

- ☐ Speed limits as well as all traffic patterns must be strictly obeyed
- ☐ Yield right of way to large trucks and loaders.
- ☐ Generally, loaded trucks have right of way.
- ☐ Make sure the operators of large plant and pit equipment are aware of you before you attempt to pass
- ☐ Communicate visually by flashing lights/hand signals or via radio with the other driver
- ☐ Remember, you haven't communicated unless the other person answers back to you
- ☐ Do not follow trucks and loaders too closely, especially up grades

2) Personal Items

- ☐ Never use a butane lighter or matches as a striker
- ☐ Never wear synthetic clothing while cutting or welding
- ☐ Keep long hair tucked under your hard hat to prevent getting it caught in moving machinery, use hairnets or snoods if needed
- ☐ Jewelry and shirt sleeves can easily get caught in moving machinery. Always remove all jewelry before beginning your work and make sure shirt sleeves are rolled up above the elbow.

3) Housekeeping

- ☐ Keep your work area, including the lunch room, clean and neat to avoid trip hazards, fire hazards, and health related concerns
- ☐ Clean up scrap metal/wood and used parts after maintenance work is finished
- ☐ Keep all work areas clear of oil and grease to prevent fire hazards along with slip/trip hazards

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments: