1) **Handrails and Steps**
   - Always use handrails when traveling up or down steps or stairways
   - Inspect handrails and steps periodically and report any defects
   - Report all areas where handrails and steps are needed to prevent falls and flag or barricade these areas

2) **Oxygen-Acetylene Torch Safety**
   - Make sure torches are equipped with flow check gauges
   - Repair hoses and torches promptly when damaged and do not use if defective
   - Always secure tanks in an upright position and keep dirt from entering the valves
   - Place protective cover over valves/regulators when transporting portable torch units
   - Keep valves, hoses, and fittings free of oil and grease
   - Only use the oxygen tank for its’ intended purpose, do not use to inflate tires

Attendees:

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Employees Comments: