

# U.S. Department of Labor

## Mine Safety and Health Administration



MSHA's Small Mine Office—Serving the small mines in America

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# Week 34

Location: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Duration: \_\_\_\_\_

### 1) Hand Tools

- Never use broken tools
- Never use a screwdriver as a punch or chisel
- Keep tools clean for each use
- Use the proper tool for the job
- Never cut towards yourself with a knife

### 2) Chains and Come-Alongs

- Inspect come-alongs for damage and repair as often as necessary
- Never use a handle not designed for a come-along
- Be aware of rated capacities, don't overload

### 3) Teamwork

- Your co-worker deserves respect and courtesy
- When you see someone lifting a heavy object, give them help
- Think of the other person's safety

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments:

