1) **Crane Safety – Manual/Operating Information**
   - Know your load chart and weight to be lifted so you can avoid tipping
   - Use the Operator’s Manual as a guide for correct inspection procedures
   - Refer to operating policies/procedures for proper hand signals
   - Crane must be level when making a lift
   - Never attempt to swing load before lifting. “Side Loading” the boom could cause collapse

2) **Crane Safety - Operation**
   - Survey work area for pad conditions, overhead power lines, pipelines, etc.
   - When operating a crane in close proximity of overhead power lines, NEVER permit people to be in locations where they can contact the crane or load
   - Rigging must be kept in good condition; rigging is only as strong as it’s weakest component
   - Make sure the crane operator and signalman communicate with the proper crane hand signals
   - Avoid overloading and sudden jerks
   - Awkward loads should have Tag Lines to control loads when lifting
   - Hook latch must be in good working condition
   - Use the operator’s manual as a guide for correct inspection procedures
   - A competent person must inspect all rigging before each use
   - Personnel working tag lines should review area for slipping, tripping, and falling hazards. If not possible to eliminate them—take precautions to avoid them.
   - Never work under suspended loads

**Attendees:**

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**Employees Comments:**